

## **Sierra Heights Homeowner's Association Special Member Meeting**

Date of Meeting: January 14, 2025

Time of Meeting: 6:30 pm

Location of Meeting: Zoom Meeting

- I. A special member meeting of the Sierra Heights HOA (SHHOA) was called to discuss and vote on a proposed Second Amendment to the SHHOA Bylaws.
- II. Board members present: Troy Knickerbocker, Mary Kelly, Dan Gutierrez, Rocky Valdes and Letty Vacek
- III. Committee members present: Klaus Bartels, Lee Bartels and Mervat Mansour
- IV. Members present: Jeremy Hanzlik, Steven Braimer, Andrea Stilley, Maria Zamora and Fengxin (Frank) Chen
- V. Troy called the meeting to order at 6:33 pm. Introductions by each of SHHOA board members, committee members and other members were made. SHHOA members were sent an email regarding the special meeting on December 28, 2024. The meeting minutes will be put on the Sierra Heights HOA website once approved by the SHHOA Board.
- VI. Meeting details
  - a. Members Discussion – Members did not bring up any topics for discussion.
  - b. Troy stated that we needed a quorum of 17. There were 13 members on the zoom call and Klaus received 16 Proxy/Ballots, so we have a total of 29, which is more than the required 17. The 16 Proxy/Ballots were submitted by Jose Segura, Gary Naville, Michael Owens, Dustin Lapacka, Chris Finger, Emma Heyman, Amin Tohmaz, Marius Necsoiu, Krista Dairies, Kathryn Clouser, Josh Horn O'Brien, Chad Skeeters, Carlos Jauregui, Joel Alexander, Annette Oliver and Tom DeLaune.
  - c. Klaus put up the proposed Second Amendment to the Bylaws on the computer screen and stated that the proposed Second Amendment does not change the mandatory or voluntary status of any of the existing properties in subdivisions eligible for SHHOA membership. Troy explained that this Second Amendment was prepared primarily to update the Bylaws so that property owners in the new Crownridge Manor subdivision (Scott Felder Homes) could become voluntary members of SHHOA. Mary added that the Las Ventanas subdivision townhome lots were specifically identified in the amendment to clearly show that the first row of 12 townhomes along Camp Bullis Rd. are voluntary (Block 8, Lots 3-14) and all the remaining townhomes (present and future) are mandatory for membership in SHHOA.

- d. At this point, Troy asked for a vote on the proposed amendment by the members present at the Zoom meeting. In addition, the votes for the 16 Proxy/Ballots were counted. The results of the voting on the proposed Second Amendment to the SHHOA Bylaws were as follows: Twenty-eight (28) for the amendment and zero (0) against the amendment. Troy stated that the amendment passed.
- e. Klaus initiated a motion to adjourn the meeting and Letty seconded that motion. The motion was passed unanimously.

VI. Troy adjourned the meeting at 6:57 pm.

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Mary Kelly  
Treasurer, SHHOA

Attachments

1. Agenda
2. Second Amendment to SHHOA Bylaws 2025